

IOP | Institute of Physics **Theory of Condensed Matter Group**

Agenda of the Annual General Meeting

Warwick University, June 7th, 2018, 13:00-13:40

Confirmed Attendees: Rudolf A Roemer (RAR, University of Warwick, Secretary/Treasurer), Ryan Barnett (RB, Imperial College, Member), Halim Kusumaatmaja (HK, University of Durham, Member), Hannah Price (HP, University of Birmingham, Member), Bonnie Tsim (BT, University of Manchester, Member), Andrew Morris (AM, University of Cambridge, Member)

Apologies: Graeme Ackland (Chair), Buddhapriya Chakrabarti (University of Sheffield, Member), Mike Payne (MP, University of Cambridge, Member), Keith McKenna (KMK, University of York, Member)

1. **Welcome**
2. **Minutes of last meeting and matters arising**

Clarification of terms: “group members” are all members who have listed the Theory of Condensed Matter Group among their group affiliations as part of their IOP membership. “Group officers” are the elected representatives of members on the TCM committee.

3. **Chairman’s report**

- a. TCM social media (Bonnie Tsim)

Reported:

- Ms Bonnie Tsim has taken on the role as TCM social media officer.
- The TCM group now have a dedicated twitter feed at @TheoryIOP. All group officers should have received the password and can, if desired, contribute.
- TCM also has a facebook page at <https://www.facebook.com/IOPtheoryofcondensedmatter>. As before, all group officers have received the password and can, if desired, contribute.
- Both twitter and facebook feeds are to better communicate with TCM member. Events that TCM group members would like to advertise, should be made available to Ms Bonnie Tsim.

Action: Bonnie Tsim to update the TCP-IOP web page to reflect her status as TCM social media officer.

- b. Physics by the Lake:

Reported: Graeme Ackland, via email, outlined plans to help TCM make the PG conference "Physics by the Lake" sustainable and involve TCM in a core organizing role.

Resolved: TCM group members to liaise with their local CDT bids to get in touch with Graeme Ackland

4. **Treasurer's support**

Reported: RAR gave a report on the 2017/18 budget. The report was accepted as correct.

5. **Conference support**

a. 2019 TCM meeting

Action: Ryan Barnett and Buddhapriya Chakrabarti volunteered to lead on organizing the 2019 TCM theory day.

b. External meetings

Resolved: TCM agreed that funding requests for the *upcoming year* should be collated and distributed to all group officers. A decision of funding requests shall be made when the upcoming year's budget has to be communicated to IOP. Ad hoc funding requests in the *current year* should also be communicated to all group officers for comments.

6. **Group membership**

Action: All committee members are encouraged to solicit colleagues to join the TCM group and the IOP.

7. **Committee**

Discussed: The committee discussed the need for face-to-face meetings. RAR suggested that such a meeting could be part of other IOP group meetings such as the twice-a-year group officers meeting in London.

Resolved: The committee decided that once per year, the committee should meet in person, in addition to the AGM.

8. **Any other business**

Bartomeu Monserrat (U Cambridge) has been co-opted as committee member, following the 2018 Warwick TCM day.

Action: RAR to let the IOP know.