Conference Subsidy

Many groups use their funds to subsidise meetings, ranging to half-day or evening events to multi-day conferences. You can find below the current guidelines on the level at which group meetings may be subsidised.

These figures will be used by the Groups Committee when reviewing annual funding requests.

Guidelines

The suggested figures for subsidy of a meeting organised by a single group are:

- For half-day meetings up to £500
- For one-day meetings* up to £1000
- For multi day conferences, £1,000 for the first day plus £500 for each additional day

In the event that more than one group wishes to organise a joint meeting the recommended maximum subsidy will be increased by 50%. In this case, the suggested figures are;

- For half day meetings up to £750
- For one-day meetings* up £1500
- For multi day conferences, £1500 for the first day plus £750 for each additional day

*One day covers any meeting taking place within a 24 hour period, i.e. an event taking place on one day or taking place over two consecutive half days.

Any group wishing to exceed the maximum figure will be expected to make a reasoned case to the Groups Committee for the exception. Subsidies must not be used as contingency; in other words, as far as possible budgets should be drawn up to break even, including any subsidy.

This will be reviewed again at the end of 2016 and any update will be communicated to groups.