COMMITTEE VACANCIES 2012

I am writing to inform you about the vacancies that will arise on the Branch Committee and the process of nominations. It is important that the Branch committee reflects the breadth of the Branch membership.

If, after reading this sheet, you would like to know more about what is involved or have an informal discussion please contact me – Angela Newing – initially by e-mail at profnewing@btinternet.com.

Professor Angela Newing
Chair, South West Branch

GENERAL INFORMATION
The Institute’s Branches are run in accordance with Bylaw 52 which states:

“Each Branch shall be constituted and its affairs shall be conducted in accordance with and subject to these Bylaws and in accordance with such rules and regulations and in such manner may from time to time be approved by the Council. All Honorary Officers and the majority of the members other than Honorary Officers of any executive committee of each Branch shall be elected by members of that Branch from amongst Corporate Members.”

The purpose of the Branch is to:
- Organise local programmes of physics related events such as talks and visits for members;
- Provide an opportunity for members to become involved in activities such as outreach and to help develop and deliver the IOP strategy and objectives;

The core functions of the committee are to:
- Preparation of an activity plan and associated budget;
- Organise and deliver activities (within the Institute policies and guidelines);
- Reporting of activity and expenditure;
- Management of Branch finance within the financial regulations of the Institute.

The Branch Committee meets 3-4 times a year, usually in Bristol.

BRANCH COMMITTEE MEMBERSHIP 2012

<table>
<thead>
<tr>
<th>Position</th>
<th>Current holders</th>
<th>Status for 2011</th>
<th>Years in post</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair (must be a Fellow or Member)</td>
<td>Professor Angela Newing FInstP</td>
<td>Continues in post</td>
<td>1 (+1)</td>
</tr>
<tr>
<td>Secretary (must be a Fellow or Member)</td>
<td>Dr Julia Dickinson MInstP</td>
<td>Continues in post</td>
<td>1 (+1)</td>
</tr>
<tr>
<td>Treasurer (must be a Fellow or Member)</td>
<td>Mr Neil Dennis-Purves CPhys MInstP</td>
<td>Continues in post</td>
<td>1 (+6)</td>
</tr>
<tr>
<td>Ordinary members (at least 3, no more than 9)</td>
<td>Dr John Edwards CPhys MInstP</td>
<td>Continues in post</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Dr Alessandro Narduzzo AInstP</td>
<td>Continues in post</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Mr Paul McNally MInstP</td>
<td>Standing down</td>
<td>2</td>
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<td></td>
<td>Dr David Newbold CPhys MInstP</td>
<td>Continues in post</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Dr Edward Ratzer CPhys MInstP</td>
<td>Continues in post</td>
<td>2 (+3)</td>
</tr>
<tr>
<td></td>
<td>Dr Simon Richards CPhys FInstP</td>
<td>Continues in post</td>
<td>2</td>
</tr>
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Member Services, Institute of Physics, 76 Portland Place, London W1B 1NT (member.services@iop.org)
| Co-opted members (maximum of 3) | Dr Philip Milsom CPhys FInstP | To be nominated for Ordinary Member | 2 |
| In attendance | Miss Miranda Addey | (Regional Officer) | n/a |

**Duration of committee membership**

Nobody may be a member of the committee in any capacity for more than nine consecutive years in any period of thirteen consecutive years without specific prior approval of the Nations and Branches Committee.

**Officers:**

The Chair, Honorary Secretary and Honorary Treasurer shall be elected for a maximum of three years.

No member shall hold any combination of Officer posts for more than six consecutive years. Officers shall (normally) be elected for a period of not more than three years and may not be re-elected to the same post until the elapse of two years. Where the posts of Honorary Secretary and Honorary Treasurer are combined an individual may be elected to the combined post for not more than six years.

**Ordinary Committee members:**

Committee members shall be elected for a maximum of three years.

**NOMINATIONS AND ELECTION PROCESS**

Vacancies for Officers of the Branch and Ordinary Members of the Committee shall be filled by election.

At least ten weeks before the date of the election nominations for election to the committee should be sought from members of the Branch. Nominations require the support of not less than two Branch members and the consent of the nominee. The call for nominations should be open for not less than four weeks. If a ballot is required members will be notified by email, the voting will be electronic and will remain open for two weeks.

If the number of nominations does not exceed the number of vacancies then those nominated will be deemed elected to the vacant positions.

If at the close of nominations there are no nominations for any of the vacant officer positions then the Committee shall have the authority to make an appointment to the vacancy.

February 2012