

34th Stirling Physics Meeting

4 June 2008

University of Stirling

Organised by the Institute of Physics in Scotland

This is an annual event organised by the Institute of Physics in Scotland which attracts over 250 teachers each year.

Location:

The exhibition as per previous events, is being held in the Biology laboratory (room 2B147) in the Cottrell Building, with additional space available in the Logie Lecture Theatre foyer. The formal lecture sessions are held approximately 100 yards away in the Logie Lecture Theatre. A map of the campus can be found on-line at http://www.external.stir.ac.uk/maps/campus_map.htm

Exhibition timetable:

All stands must be in place by 08:45 on Wednesday 4 June for the exhibition opening. Exhibitors are able to access the exhibition area to set-up from 08:00. Exhibitors requiring additional set up time, are able to access the area on Tuesday afternoon between 15:30 and 18:00 (times are subject to possible amendment).

Exhibitors should be at their stands between the following hours to maximize time spent with the delegates: 09:00 – 10:05, 13:00 – 13:30 and 15:20 – 16:00. Stands must not be broken down until after the exhibition closes. A programme of the day will be available upon confirmation of your booking.

Exhibition package:

The cost of the exhibition package is £80 + VAT (£94 inclusive) and consists of:

- bench workspace
- lunch for one exhibitor
- refreshments for one exhibitor

A limited space is available in the exhibition area for those with banner displays. If you are intending to bring a display with you, please indicate this on the booking form.

Additional refreshments and lunches can be purchased at £15 plus VAT per person and must be reserved when completing the booking form. An early lunch is organised for exhibitors in the Haldanes restaurant to ensure exhibitors are at their stands during the designated lunch break.

Accommodation:

Accommodation is available on the campus at the Stirling Management Centre. Exhibitors need to make their own arrangements and early booking is advised. The Management Centre's contact details are as follows:

Stirling Management Centre
University of Stirling
Stirling FK9 4LA

Tel: +44 (0)1786 451 666
Fax: +44 (0)1786 450 472
Email: SMC.SALES@STIR.AC.UK
Web: www.stir.ac.uk/theuni/mancen

VAT:

VAT is shown and calculated at the current standard rate of 17.5%. If the rate is altered as a result of government legislation charges may be adjusted accordingly. A tax invoice/receipt will be issued to those indicating that this is required on the registration form. The Institute's VAT registration number is 461-6000-84.

Exhibition Booking Form

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Reserving your space:

Please complete and return the reservation form by 24 April 2008 to the address below. Your form should be accompanied by the appropriate payment **OR** a request for an invoice. Cheques should be made payable to the Institute of Physics.

Claire Garland, The Institute of Physics, 76 Portland Place, London W1B 1NT, UK

Tel: +44 (0)20 7470 4840 - Fax: +44 (0)20 7470 4900

E-mail: claire.garland@iop.org

Company: _____

Contact name (inc. prefix) _____

Address: _____

Post code: _____

Country: _____

Tel: _____

Fax: _____

Email: _____

Amount of bench space required: * _____

OR Amount of floor space required: * _____

I would like to bring a banner display:

Additional requirements (eg power sockets, bright daylight, dark-out) _____

*We will endeavor to allocate the space requested however please note this may not be possible due to the limited space in the exhibition area.

Additional meals at £15 plus VAT per person: Quantity _____

→ Registration details continue overleaf

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For lapel badge:

Exhibitor 1:

Exhibitor 2:

Exhibitor 3

Special requirements (dietary or other)

Total amount payable: £

Payment details:

Please send me an invoice

Please find a cheque enclosed

Please find below credit / debit card details*: Mastercard VISA American Express Switch Delta

Card number

Expiry date / Issue number Security Code

*Payments made by debit or credit card will be processed securely using WorldPay.

Company Profile for exhibitors guide: